ATTENTION RIVERSIDE CONDOMINIUM RESIDENTS!!!

MAINTENANCE CONTACT UPDATE

Please welcome the new Riverside Condominium Maintenance Supervisor We are providing you the updated contact information for your records below. Please save this information so you have the proper contact information on file.

> James Conway 386-215-0926 MAINTENANCE SUPERVISOR

How to report leaks for repair:

• Interior leaks are the responsibility of the owner of the property and must be repaired by the owner in a prompt manner.



- Exterior leaks should be reported to maintenance upon being noted. Repairs will be made as soon as possible and after the board confirms it is not the owner's responsibility.
- Any emergency situations should be reported to Emergency Services if required and a follow up report of the leak should be reported to maintenance upon normal business hours.

Please remember that our maintenance supervisor for the community does not work 24-7. Please only contact the maintenance supervisor during normal business hours 8:00am-2:00 pm.

Please note if you are locked out of your home you must call a Locksmith.

Due to an emergency that would affect the outside of the unit, we would need access to your unit if there is an emergency without prior notification. <u>Thank you on behalf of Riverside Condominium Board of Directors</u>

For any other Emergency call 911- Volusia County Sheriff 386-943-8276

Laura@bonomgmt.com on behalf of Riverside Condominium

<u>Riverside Condominium C/o Bono Management</u>